

LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

LVDHC HUMAN RESOURCES

P.O. Box 9, N5241 Hwy 45 Watersmeet, MI. 49969

Phone: 906-358-4587 Fax: 906-358-4118



JOB DESCRIPTION

POSITION:	Radiologic Technologist
LOCATION:	LVD Health Center, Watersmeet, MI
SUPERVISOR:	Ancillary Services Manager
EMPLOYMENT:	Full-Time/Part-Time January 2025 – April 2025
SALARY/PAY RATE:	Based Upon Experience and Qualifications

DESCRIPTION:

Radiology Technologist works under the immediate supervision of the Lead Radiology Tech/Ancillary Services Manager and is responsible for delivering optimal patient experience while taking quality diagnostic imaging exams. Must be able to communicate professionally with patients and providers, demonstrate excellent technical skills and be reliable in attendance. The R.T. is responsible for the daily tasks of radiology, with attention to detail as well as adhering to strict safety procedures.

RESPONSIBILITIES:

- Preparing equipment for use as needed.
- Follow procedure/protocol and physician order
- Preparing X-Ray room for patient x-rays.
- Positioning patients for imaging exams.
- Monitoring patients during exams.
- Documenting information with computers.
- Communicating with physicians / providers.
- Ensuring safety of patients during exams.
- Producing diagnostic images using appropriate technical factors and optimal positioning with adherence to ALARA.

- Maintain patient records and operate the computer system (Konica Minolta CS7) connected to the x-ray unit
- Proper use of lead shields on patient.
- Burning CD/DVD's in DICOM format
- Understand & efficiently use PACS as well as Exam Manager.
- Schedule patients for MRI procedures
- Recognize when a prior authorization is needed (MRI)
- Knowledge of QC program such as monthly badge reports & care, reject analysis, etc.
- Knowledge of proper care & troubleshooting of imaging system and components
- All other duties as assigned.

MINIMUM QUALIFICATIONS:

- Must be a graduate of an approved school of radiologic technology and be registered by the American Registry of Radiologic Technologists and licensed in the state of Michigan.
- Must be able to communicate professionally and effectively, verbally and in writing.
- Willingness and ability to ensure confidentiality in all areas of work.
- Must be self-motivated and able to work with little direction.
- Current BLS certification

WORK ENVIRONMENT/PHYSICAL DEMANDS

- Fast paced with occasional high pressure or emergent situations
- Possible exposure to bodily fluids
- Possible exposure to infectious specimens, communicable diseases, toxic substances, ionizing radiation, medicinal preparations, and other conditions common to a laboratory and medical office environment
- May wear PPE such as gloves or a mask
- Frequent interaction with a diverse population including team members, providers, patients, insurance companies and other members of the public
- Frequent sitting, standing, walking, reaching, grasping, carrying, and speaking
- Occasional bending, stooping, lifting less than 20 pounds
- May need to lift or turn patients who are disabled, with assistance if needed
- Lifting, carrying, pushing, and pulling up to 50 pounds, with assistance if needed
- Frequent use of computer, keyboard, fax and copy machine, and telephone

This position is considered a sensitive position and is subject to drug and alcohol testing. All offers of employment are conditional based on the applicant submitting to and successfully passing a drug and alcohol screen which includes THC and future random drug testing in accordance with LVDHC's testing procedure.

Preference will be given to qualified individuals of American Indian descent.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position. The Lac Vieux Desert Tribe will provide preference to all qualified Native Americans in employment and training opportunities.

Lac Vieux Desert Health Center Mission Statement: The Lac Vieux Desert Health Center strives to provide excellence in health care and to inspire a culture of wellness.

Date Approved by the Tribal Council: 03/01/2018

**LVD Health Center
Human Resources Department
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SIGNED: _____

DATE: _____